



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Districtwide Executive Council
Monday, November 7, 2011, 2:00 p.m.
Cuyamaca College Student Center, Room I-209

Meeting Notes

Present: Wendy Corbin, Michael Copenhaver (arrived at 2:35 p.m.), Sue Gonda, Cheryl Houston, Jim Mahler, Cindy Miles (arrived at 2:15 p.m.), Erin Miller (left at 3:00 p.m.), Cheryl-Anne Phillips (arrived at 2:50 p.m.), Sue Rearic, Michael Wangler

Absent: Sunny Cooke, Kim Widdes, Mark Zacovic

Others Present: Tim Flood (for Sunny Cooke), Arlene Satele (for Mark Zacovic)

Recorder: Valeri Wilson

Convened: 2:05 p.m.

Issues	Discussion, Action, and Follow-Up
A. Review of November 15, 2011, Governing Board Docket (<i>Rearic/Miles</i>)	<p>The draft Board meeting agenda and docket items were posted to the DEC Intranet site for review prior to the meeting.</p> <p><i>Item 202 Academic Calendar 2012-2013</i>—Council reviewed the 2012-2013 Academic Calendar developed by the Districtwide Academic Calendar Committee and approved by the Districtwide Coordinating Educational Council (DCEC). With no proposed changes, Council recommended forwarding the calendar to the Board for approval.</p> <p><i>Item 304 Ratifications of Signatures</i>—Sue Rearic asked Council members to contact her with any questions.</p> <p><i>Item 501 Personnel Actions</i>—Cheryl Houston had a question concerning one of the positions listed under the administrative assistant group reorganization. Action: Sue Rearic will go over the details with Houston to ensure correct placement.</p> <p><i>Item 502 Short-term Hourly Assignments</i>—Following up on previous discussions, Cheryl Houston stated she had not received information requested regarding the continued use of hourly employees for specific positions. Action: Cindy Miles will follow up to address CSEA's concerns before the next DEC meeting.</p>
B. Institutional Research and Planning Committee—Charge and Composition Revisions (<i>Wangler</i>)	<p>Council reviewed proposed changes to the Institutional Research and Planning Committee charge and composition, and discussed representation by the three sites. Council made a recommendation to DCEC to add a District Services representative to the composition.</p> <p>Action: Mike Wangler will discuss the recommendation with DCEC.</p>

Issues	Discussion, Action, and Follow-Up
C. Governance Structure and Committee Composition	<p>Council members discussed questions regarding collegial consultation committee representation and when groups need to be included. Council also discussed reviewing the governance structure document, and committee information for DEC including charge, representative roles, and how we look at the business of the institution.</p> <p>Action: "Governance structure and governance handbook" will be added to an upcoming DEC meeting agenda.</p>
D. Student Veterans	<p>Sue Gonda shared information regarding veterans discussed at the recent Academic Senate Plenary meetings, and an upcoming Veterans Summit being held in San Diego. Council discussed veterans' issues, programs, and the need to coordinate districtwide.</p> <p>Action: At the Chancellor's Extended Cabinet meeting on Monday, November 14, Cindy Miles will discuss sending a coordinated districtwide group to the Veterans Summit, who would then come back and develop an initiative/proposal for funding.</p>

Adjourned: 3:15 p.m.